



City of Johnston ACH/E-Bill Application

Authorization Agreement for Preauthorized Payments

I (we) hereby authorize the City of Johnston, hereinafter called *Company*, to initiate debit entries to my (our) checking account indicated below and the depository named below, hereinafter called *depository*, to debit the same to such amount.

Customer Name: _____ Address: _____

Phone: _____ Alt. Phone: _____

Date: _____ Signed: _____

This authority is to remain in full force and in effect until *Company* and *Depository* have received written notification from me (or either of us) of its termination in such time and such manner as to afford *Company* and *Depository* a reasonable opportunity to act on it. Water bills will still be mailed to you on the first of the month. "Paid by draft" will appear on the bill to show the ACH is in effect on the account. The amount due will be deducted on the 15th. If this is a holiday or weekend, the amount will be deducted the next business day.

Please attach a photocopy of a voided check with this application

Bank Name: _____ City: _____

Routing # _____ Account # _____ Checking ___ Savings ___

E-Bill Application

Name: _____ Address: _____

Email address: _____ Email _____ Print _____ Both _____

Signature: _____ Date: _____

Note: The City of Johnston promotes environmental sustainability practices and, therefore, encourages the e-bill option. If selecting the email bill option, the customer is required to pay the utility charges when they are due, regardless of any technical difficulties that may occur. Should the account become delinquent, a hardcopy mailing via U.S Postal Service will be provided to the customer to notify them of disconnect if the account is not settled within twelve (12) days.

Please submit the completed application to Marci Santi at msanti@cityofjohnston.com or drop it off at City Hall.